

School District of Manawa

BOARD OF EDUCATION REGULAR MEETING

Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525



Monday, January 22, 2024 Minutes

- ❖ **CALL TO ORDER - 6:00 p.m.**
- ❖ **PLEDGE OF ALLEGIANCE**
- ❖ **ROLL CALL - Verification of Quorum**
 - *B.O.E. Members Present: Kerri Jepson, Shannon Hansen, Sondra Reiersen, Pete Griffin, Craig Fietzer, Scott Emmert, Stephanie Riske.*
- ❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]
 - **Verify Publication of Meeting - Verified by Mr. Peterson (District Administrator)**
- ❖ **ADMINISTRATIVE TEAM REPORT(s)**
 1. Good News Report - **Presentation by Mr. Peterson**
 - a. Informational Presentation
 - Ms. DanniBrauer (MES Principal) presented for MES: Picture of the Herd game.
 - Mr. Marzofka (IT Department) presented/discussed the new speaker system for the MMS/LWHS gymnasium and Fitness Center.
 - Mrs. Johnson (MMS/LWHS Principal) presented the Quiz Bowl update, their record is 3-0, as of current.
 2. Students At-Risk of Not Graduating Report - **Presentation by Ms. Mary Eck and Mrs. Johnson**
 - a. Report for review/discussion/action
 3. Review of Enrollment Numbers (January 2024) - **Presentation by Mr. Peterson**
 - a. Memo
- ❖ **COMMITTEE REPORTS**
 4. Curriculum Committee (Riske) - See Curriculum Committee Meeting Minutes from 2024-01-03
 5. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from 2024-01-15
 6. Policy and Human Resources (Reiersen) - See Policy and Human Resources Committee Meeting Minutes from 2024-01-03
 7. Buildings and Grounds (Griffin) -
 - a. No written minutes available for January. Meeting is scheduled on Wednesday, January 24.
- ❖ **PUBLIC COMMENTS - None**
- ❖ **CONSENT AGENDA**

The Board will consider approval of:

8. Recommendation for Approval of Donations:
 - a. None submitted for approval
 9. Recommendation for Approval Minutes of Regular and Special Board Meetings
 - a. 2023-12-06: Special Board Meeting
 - b. 2023-12-19: Regular Board Meeting
 10. Recommendation for Approval of Revenue/Expenditures & Receipts - November
 - a. Cash Receipts Report
 - b. Invoice Report Report
 - c. Rev / Exp Financial Report
 11. Recommendation for Approval of Personnel related items:
 - a. Details provided within Personnel Chart
- Motioned to approve the Consent Agenda by: Riske, Second by: Griffin. Motion Carried.

ITEMS REQUESTED TO BE CONSIDERED AS AN INDIVIDUAL RESOLUTION(S):

❖ **BOARD COMMENTS**

❖ **B.O.E. BUSINESS (Unfinished & New Items)**

12. Policy Adoption - **2nd Reading** and discussion of NEOLA Policy Revisions
 - a. PO 0113 Boundaries - REVISION
 - b. PO 0142.1 Electoral Process - REVISION
 - c. PO 0143.1 Public Expression of Board Members - REVISION
 - d. PO 0144.3 Conflict of Interest - REVISION
 - e. PO 1260 Incapacity of the District Administrator - REVISION
 - f. PO 2340 District Sponsored Trips - REVISION
 - g. PO 2521 Selection of Instructional Materials and Equipment - REVISION
 - h. PO3121 Criminal History Record Check and Employee Self-Reporting Requirements - REVISION
 - i. PO 3139 Staff Discipline - REVISION
 - j. PO 3430.01 Family & Medical Leave of Absence (“FMLA”) - REVISION
 - k. PO 5113 Open Enrollment Program (Inter-District) - REVISION
 - l. PO 5200 Attendance - REVISION
 - m. PO 5215 Missing and Absent Children - ADOPTION
 - n. PO 5517 Student Anti-Harassment - REVISION
 - o. PO 5530 Student Use or Possession of Intoxicants, Drugs, or Paraphernalia - REVISION
 - p. PO 6151 Returned / Outstanding-Stale Checks - REVISION
 - q. PO 6236 Community Services Fund (Fund 80) - ADOPTION
 - r. PO 6610 Non District-Supported Student Activity Accounts - REPLACEMENT
 - s. PO 7250.01 Memorials for Staff and Students - ADOPTION
 - t. PO7440.01 Video Surveillance and Electronic Monitoring - REVISION
 - u. PO 7440.02 Smart Monitoring Equipment - ADOPTION
 - v. PO 8121 Personal Background Check - Contracted Services - ADOPTION

* Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

**Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

- w. PO 8146 Notification of Education Options - REVISION
 - x. PO 8310 Public Records - REVISION
 - y. PO8407 School Resource Officer Program - RESCIND
 - z. PO 8420 School Safety - REVISION
 - aa. PO 8500 Food Services - REVISION
 - bb. PO 8531 Free and Reduced-Price Meals - REVISION
 - cc. PO 9210 Parent Organizations - RESCIND
 - dd. PO 9211 District Support Organizations - REVISION
 - Motion to approve/accept Policy Adoption by: Jepson, Second by: Fietzer. Motion Carried.
13. Administrative Guideline Adoption - Reading, Discussion, Consider Approval
- a. AG 1400 - Revising Job Descriptions for Compliance with ADA/504 (Technical Correction)
 - b. AG 2266 - Nondiscrimination on the Basis of sex in education programs or activities
 - c. AG 2370A - Independent Study (Technical Correction)
 - d. AG 2440 - Summer and Interim Session School (Technical Correction)
 - e. AG 2451 - Alternative Placement RESCIND
 - f. AG 2451 - Program and Curriculum Modifications REVISED
 - g. AG 5200 - Attendance REVISED
 - h. AG 5250 - Program or Curriculum Modifications RESCIND
 - i. AG 5350 - Suicide Prevention, Intervention, and Postvention REPLACEMENT
 - j. AG5830 - Student Fund-Raising - REVISION
 - k. AG8452 - Automated External Defibrillators (AED) - REVISION
 - l. AG8500 - Food and Beverage Sales - REVISION
 - m. AG 8802 - Care, Custody, and Display of the United States Flag (New/Renum.)
 - Motioned to approve Administrative Guidelines by: Hansen, Second by: Griffin. Motion Carried.
14. Consider the Approval of Student Early Graduation Request
- a. Memo
 - Motion to approve by: Fietzer, Second by: Jepson. Motion Carried.
15. Open Enrollment Available Space - Discussion and Approval of #'s
- a. Documentation will be available at BOE Meeting
 - Motion to approve by: Fietzer, Second by: Riske. Motion Carried.
16. BOE Approval of Snow Removal Services
- Motion to approve by: Jepson, Second by: Griffin. Motion Carried.
17. Consider the Approval of Bussing Contract
- a. Kobussen Contract
 - Motion to approve by: Fietzer, Second by Griffin.

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- Discussion: Mr. Emmert needed a summary of negotiations before voting. Mr. Peterson gave clarifications.
- Motion Carried.

18. ACT / PreACT / Forward Exam Asynchronous Schedule

- a. Consider approval of Memo
- Motion to approve by: Riske, Second by: Fietzer. Motion Carried.

The next Finance Committee meeting will be held on February 12, 2024, at 4:30 p.m.

❖ **ADJOURN**.- Motion to adjourn by Hansen/Jepson. Motion Carried - 8:01 p.m.

Minutes taken by: TaraLa Jackson

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